

Prairie du Chien Public Schools

Innovation for Success™

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on December 9, 2013 in the City Hall Council Chambers, 214 West Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m.

CALL TO ORDER

Meeting was called to order by President, Joe Atkins at 6:30p.m.

Achenbach- arrived at 7:15 p.m.

Atkins-present

O'Kane-present

Quamme- present

Forsythe-present

Morovits-Feye- absent

Panka-present

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

Motion by Mark Forsythe seconded by Ron Quamme to move the gymnastics discussion up on the agenda with all in favor. Motion carried.

Currently have 33in middle school program. There are eight 8th graders who have expressed an interest for next year. If we discontinue gymnastics for the 2014-2015 year, as long as we make an honest effort to have equal boys and girls there would not be a Title IV issue. Goal is to have 5 girls for the April meeting.

SPECIAL GUEST SPEAKERS

Joe Ruskey Dependable Solutions, Inc. (Technology Service provider for the Prairie du Chien Public Schools)

- 1 . District technology update; backbone, computers, etc.
- 2 . Discussion on what we see in the future as far as technology needs and trends
 - One to One initiative in grades 5-12 with Chromebooks
 - State testing on Chromebooks is 1-1 ½ years away
 - Currently serves are adequate and should be fine for the next 2 years
 - Nope is to get 3-4 years out of the life of a Chromebook

PUBLIC MEETING ON INTERNET SAFETY

- 1 . The school district participates in the federal E-rate discount program. One of the compliance requirements for E-rate is that the school district has an Internet Safety policy in place and that it discusses such in a public meeting.
- 2 . E-rate requires each computer or device used by students, teachers, and administrators to be blocked from accessing harmful images by having software filtering; Prairie du Chien Public Schools use the Lightspeed filtering program.
- 3 . Internet safety needs to be taught to all students (age appropriately); Prairie du Chien Public Schools do this every year.
- 4 . Prairie du Chien Public Schools have an acceptable use policy regarding the appropriate use of the Internet in the student/parent handbooks which all students and/or their parents must electronically sign during registration process.

Joe Ruskey spoke on behalf of our Internet Safety Policy and the four points listed above.

CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

1. Approval of Minutes
 - a . November 11, 2013 Regular Board Meeting
 - b . November 11, 2013 Finance Committee Meeting
 - c . November 18, 2013 Building and Grounds Meeting
 - d . December 2, 2013 Policy Committee Meeting
 - e . December 3, 2013 Policy Committee Meeting
2. Financial Report: Approval of Payment
 - a. (The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)
3. Personnel
 - a. Approval of Linda Nelson as Bluff View part-time teaching assistant
 - b. Approval of Tori Ritchie as AD part-time secretary

- c. Approval of resignation of Bridget Wright as district secretary
- d. Approval of resignation of Julie Wachter as part-time teaching assistant
- e. Approval of "Management" letter for Stacy Hendrix
- f. Approval of Dana Kahler as Substitute teacher
- g. Accept retirement of Virginia Klema and Marjorie Stark for the end of 2013-14 school year and approve associated retirement agreement

4. Youth Options (if any)-**NONE**

Motion by Mark Forsythe seconded by Lynn O'Kane to approve all personnel items above with all in favor. Motion carried.

CITIZEN PARTICIPATION-NONE

CORRESPONDENCE/INFORMATION ITEMS (action if appropriate)

1.Upcoming Meetings and Board Items

- a. ~~December 16, 2013 Building and Grounds Meeting 6:30 a.m. High School Conference Room~~
MEETING CANCELED
- b. December 16, 2013 Special Board Meeting 6:00 p.m. Peoples State Bank District Goals working session
- c. January 6, 2014 Policy Committee Meeting 6:30 a.m. High School Conference Room
- d. January 6, 2014 "Tentative" Special Board Meeting 6:00 p.m. Peoples State Bank (A-team and Board Only)
- e. January 13, 2014 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
- f. January 13, 2014 Regular Board Meeting 6:30 p.m. City Hall Council Chambers (Student Accident Insurance, look @ current usage, analyze the deductible and review the premium for 2014-2015 school year) (Review of Pre-K peer modeling program)
- g. January 20, 2014 Building and Grounds Meeting 6:30 a.m. High School Conference Room
- h. January 27, 2014 "Tentative" Special Board Meeting 6:00 p.m. Peoples State Bank (Board and Drew only)
- i. February 3, 2014 Policy Committee Meeting 6:30 a.m. High School Conference Room
- j. February 10, 2014 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
- k. February 10, 2014 Regular Board Meeting 6:30 p.m. City Hall Council Chambers (Review new K-5 Reading Program)
- l. February 17, 2014 Building and Grounds Committee Meeting 6:30 a.m. High School Conference Room

2.Information Items

- a. January 22-24, 2014 State Convention 2014 Milwaukee Wisconsin
- b. January 21, 2014 WASB Executive Coaching Workshop-session 3 at Hyatt Regency Milwaukee
- c. March 10, 2014 WASB Leadership and Trust Workshop CESA 11 in Turtle Lake

REPORTS AND DISCUSSION (action if appropriate)

1.Superintendent/Building Administrator's Report/Presentation

- a. Update on gymnastics program-**Discussed at beginning of meeting**
- b. Wyalusing Academy wrap-up-**We received books, furniture, equipment, purchased through Title I back into our building**
- c. Staffing moves (Bridget Wright moving out of district (see item VI 3c), Stacy Hendrix will be district secretary (see item VI 3e), Abigail Schmidt will be counseling secretary, and Tori Ritchie as AD secretary (see item VI 3b))
- d. Community Connections
 - i. BAK Bedtime Stories- On the evening of November 18th, Bedtime Stories was held at BAK. We had a fantastic turnout and everyone had lots of fun! BAK staff, with the help of Chris Mezera, board members and administration, read stories, facilitated activities, and handed out cookies and milk. A great time was had by all!
 - ii. Bluff View and B.A. Kennedy: Engineering is Elementary- The program is offered in grades K-5 to acquire essential understanding and skills of STEM: science, technology, engineering and math
 - iii. High School Student Council Blood Drive

OLD BUSINESS (action if appropriate)

- 1.City request for school to pay for Crossing Guards in City (\$5758 would be schools half of the bill)
 - a.Alternative proposal; starting semester 2 of this year (after notice to employees and parents) BAK school staff can patrol the one crossing that is on the corner of Wacouta Ave. and Cass Street that is

currently patrolled by city from 7:15 a.m. to 7:30 a.m. (aides are needed on playground or in building duties at 7:30 a.m.) each regular (180 days) school day at the current intersection patrolled by crossing guard. Police Department and City Administration would have to agree that this arrangement would cover the associated morning safety needs.

We will propose to the city that the school covers the BAK crossing guard before and after school. In exchange we would like the city to cover 45 days of summer school crossing guard on Wells Street.

2. TRICOR Employee Benefit Health Consulting Agreement for 7/1/13 to 6/30/14

Have Brent or Steve come to the January 2014 meeting to talk about the future of health care and what services they will provide us for their fees in the future.

Motion by Lonnie Achenbach seconded by Ron Quamme to go ahead and pay the 2013-2014 agreement invoice. With all in favor with motion carried.

NEW BUSINESS (action if appropriate)

- a. Any items removed from Consent Agenda for further discussion-NONE
- b. Grants & Donations read into record and approved (if any)
 - i. 3M donation of \$2500 to purchase materials for Engineering is Elementary
 - ii. Women of St. Peter's Church donation of \$200 to use for winter clothing needs
- c. CDC Head Lice Policy (first reading)
- d. Student Travel (if any)-NONE
- e. Staff reduction: Derek Anderkay is issued a non-renewal as his Interpreter position will end June 30, 2014. This is due to less Interpreter needs anticipated for next school year.
- f. Committee Meeting Reports by Board members (action if appropriate)
 - i. Marketing Committee: Website, Community events, Open Enrollment, marketing plan-See attached handout
 - ii. Policy Committee-Continue to work on Employee handbook changes as required
 - iii. Building & Grounds-Approved purchase of Custodial work truck
 - iv. Finance-No finance to discuss, discussed crossing guard
 - v. Legislative Advocacy-Joe and Chris attended a meeting on this

Motion by Ron Quamme seconded by Chris Panka to forge 2nd reading and approve the policy with all in favor. Motion carried.

Motion by Lonnie Achenbach seconded by Ron Quamme to approve non-renewal with all in favor. Motion carried.

Motion by Lonnie Achenbach seconded by Lynn O'Kane to approve marketing plan of \$5000.00(in addition to the \$3400.00 approved in September) with all in favor. Motion carried.

PARKING LOT FROM LAST MEETING (items that arise during the meeting that aren't on the agenda, but which may need follow-up)

- 1. COPS Grant via PdC Police Department (in April)

Motion by Lonnie Achenbach seconded by Chris Panka to go into closed session at 8:00 p.m with voice roll call taken and unanimous with all in favor. Motion carried.

CLOSED SESSION

BE IT RESOLVED that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

- a. Staffing Moves
- b. Administrative Pay for 13-14 school year

RETURN TO OPEN SESSION

Motion by Lonnie Achenbach seconded by Ron Quamme to come out of closed session roll call with all unanimous at 8:56 p.m. Motion carried.

ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

Motion by Mark Forysthe and seconded by Lonnie Achenbach to increase administration salary by 2.07. The same as all other staff and have an additional stipend for Jennifer Gallagher of \$10,000.00 to be the carter school Principal with all unanimous. Motion carried.

ADJOURNMENT

Motion by Chris Panka seconded by Lynn O'Kane to adjourn the meeting at 8:58 p.m. with all unanimous Motion carried. Meeting adjourned.

Notes taken by Vicki Waller and Drew Johnson


Joe Atkins, President